















# Use only for demonstration purposes

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ID		Task Name	Duration	Start	Finish	% Complete	Predecessors
1		<b>XXX Project</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	0%	
2		<b>Project Initiation Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
3		Project initiation XXXXXX Submitted and Approved	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
4		Incorporate Project in Company Accounting Systems	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
5		Define Project in Appropriate Company Site	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
6		Develop and Approve Business Case Document	1 day	Mon 1/3/11	Mon 1/3/11	0%	
7		Obtain XXX Work Order for project	1 day	Mon 1/3/11	Mon 1/3/11	0%	
8		Prepare Cost-Benefit Analysis of Project	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
9		Prepare Capital vs. Expense Cost Worksheet	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
10		Prepare Initial Project Plan	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
11		Define Project Team	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
12		Create Project Checklist	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
13		<b>Project Planning Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
14		Develop and Approve Project Charter	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
15		Develop and Approve Statement of Work	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
16		Prepare Project Approval Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
17		Obtain approval for Project Approval Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
18		Develop Project Capital vs. Expense Costs Worksheet	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
19		Prepare Project Risk Analysis	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
20		Prepare Procurement Plan	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
21		Develop Roles and Responsibilities Matrix	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
22		Develop Required Approvals Matrix	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
23		Obtain approval for Required Approvals Matrix	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
24		Prepare RFP/RFQs for "vendor name"	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
25		Refine and obtain approval for Project Plan	0.5 days?	Mon 1/3/11	Mon 1/3/11	0%	
26		<b>Requirements Definition Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
27		Develop Requirements Checklist	1 day?	Mon 1/3/11	Mon 1/3/11	0%	




Project: Project Plan  
Date: Tue 10/18/11

Task 	Milestone 	External Tasks 
Split 	Summary 	External Milestone 
Progress 	Project Summary 	Deadline 


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ID		Task Name	Duration	Start	Finish	% Complete	Predecessors
28		Develop Business Requirements Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
29		Obtain approval for Business Requirements Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
30		Develop Functional Requirements Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
31		Obtain approval for Functional Requirements Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
32		Finalize vendor contracts	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
33		Procure vendor items	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
34		Develop Requirements Traceability Matrix	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
35		<b>Project Design Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
36		Setup development environment(s)	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
37		Develop Work Breakdown Structure	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
38		Develop Requirements Traceability Matrix	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
39		Develop Requirements Change Impact Analysis	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
40		Develop Training Plan	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
41		<b>Technical Development (Design) Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
42		Develop System Requirements Specifications	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
43		Obtain Approval for System Requirements Specifications	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
44		Prepare Analysis and Design Document	0.25 days?	Mon 1/3/11	Mon 1/3/11	0%	
45		Obtain Approval for Analysis and Design Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
46		Develop Application Development Project List	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
47		Develop Technical Requirements Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
48		Obtain Approval for Technical Requirements Document	0.25 days?	Mon 1/3/11	Mon 1/3/11	0%	
49		Prepare Basic Website Planning Checklist	0.57 days?	Mon 1/3/11	Mon 1/3/11	0%	
50		Prepare User Interface Design Template	0.5 days?	Mon 1/3/11	Mon 1/3/11	0%	
51		Obtain Approval of User Interface Design Template	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
52		Prepare Report Design Template	0.62 days?	Mon 1/3/11	Mon 1/3/11	0%	
53		<b>Development Activities</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
54		Task 1	1 day?	Mon 1/3/11	Mon 1/3/11	0%	


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Task 


Split 


Progress 


Milestone 

Summary 

Project Summary 

External Tasks 

External Milestone 

Deadline 

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ID		Task Name	Duration	Start	Finish	% Complete	Predecessors
55		Task 2	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
56		Task 3	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
57		Task 4	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
58		Task 5	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
59		Task 6	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
60		Task 7	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
61		Task 8	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
62		Task 9	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
63		Task 10	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
64		<b>Testing and Acceptance Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
65		Develop Documentation Quality Assurance (QA) Checklist	0.5 days?	Mon 1/3/11	Mon 1/3/11	0%	
66		Develop and approve System Test Plan	0.9 days?	Mon 1/3/11	Mon 1/3/11	0%	
67		Develop User Acceptance Test (UAT) Plan	0.75 days?	Mon 1/3/11	Mon 1/3/11	0%	
68		Obtain Approval from Business	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
69		Execute UAT in test environment	1 day	Mon 1/3/11	Mon 1/3/11	0%	
70		Resolve defects found during UAT	1 day	Mon 1/3/11	Mon 1/3/11	0%	
71		Document UAT testing results and post to Website	1 day	Mon 1/3/11	Mon 1/3/11	0%	
72		Prepare Project Acceptance Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
73		Obtain stakeholder approval of Project Acceptance Document	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
74		<b>Installation Phase</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
75		Develop Process Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
76		Obtain Approval for Process Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
77		Develop Installation Planning Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
78		Develop Software User Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
79		Obtain Approval for Software User Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
80		Develop System Administration Guide	0.25 days?	Mon 1/3/11	Mon 1/3/11	0%	
81		Obtain Approval for System Administration Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	

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Task



Milestone



External Tasks



Split



Summary



External Milestone



Progress



Project Summary











Deadline



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ID		Task Name	Duration	Start	Finish	% Complete	Predecessors
82		Develop Operations Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
83		Obtain Approval for Operations Guide	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
84		<b>Production Turnover</b>	<b>1 day?</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
85		Develop Production Implementation Plan (PIP)	0.75 days	Mon 1/3/11	Mon 1/3/11	0%	
86		Obtain Approvals from stakeholders for PIP	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
87		Notify users of pending cutover to production	1 day	Mon 1/3/11	Mon 1/3/11	0%	
88		<b>User Acceptance Testing in Production Environment</b>	<b>1 day</b>	<b>Mon 1/3/11</b>	<b>Mon 1/3/11</b>	<b>0%</b>	
89		Execute UAT in production environment	1 day	Mon 1/3/11	Mon 1/3/11	0%	
90		Resolve defects found during UAT	0.25 days	Mon 1/3/11	Mon 1/3/11	0%	
91		Document UAT testing results and post to Website	1 day	Mon 1/3/11	Mon 1/3/11	0%	
92		Go-Live Support	1 day	Mon 1/3/11	Mon 1/3/11	0%	
93		<b>Post-Production Phase</b>	<b>5 days?</b>	<b>Wed 12/29/10</b>	<b>Tue 1/4/11</b>	<b>0%</b>	
94		Notify users of successful Production Cutover	2 days	Mon 1/3/11	Tue 1/4/11	0%	
95		Develop Product Evaluation and Feedback Document	4 days	Wed 12/29/10	Mon 1/3/11	0%	
96		Resolve any SDLC Issues	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
97		Conduct post-project review	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
98		Compile and activate project documentation	1 day?	Mon 1/3/11	Mon 1/3/11	0%	
99		Close project out on company web sites	1 day?	Mon 1/3/11	Mon 1/3/11	0%	

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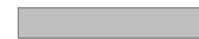
Task



Milestone



External Tasks



Split



Summary



External Milestone



Progress



Project Summary



Deadline



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Resource Names						Jan 2, '11					
	T	W	T	F	S	S	M	T	W	T	F
Project Manager											
Project Manager											
Project Manager											
Business Project Manager, Technical											
Project Manager											
Business Analyst											
Project Manager, Business Project Ma											
Project Manager											
Project Manager											
Business Analyst											
Technical Writer[50%], Project Manag											
Technical Writer[50%], Business Anal											
Business Analyst											
Business Project Manager											
Project Manager											
Technical Writer, Project Manager											
Technical Writer, Business Analyst											
Project Manager											
Project Manager											
Business Project Manager											
Project Manager, Technical Writer, Bu											
Business Project Manager, Project Ma											
Technical Writer, Project Manager											

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Task

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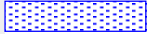
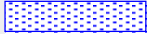

























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Resource Names						Jan 2, '11					
	T	W	T	F	S	S	M	T	W	T	F
Technical Writer,Business Analyst								Technical Writer,Business Analyst			
Business Project Manager								Business Project Manager			
Technical Writer,Business Analyst,Bu								Technical Writer,Business Analyst,Business Project			
Business Project Manager								Business Project Manager			
Business Analyst								Business Analyst			
Procurement								Procurement			
Technical Writer								Technical Writer			
Project Manager								Project Manager			
Technical Writer,Business Analyst								Technical Writer,Business Analyst			
Project Manager								Project Manager			
Project Manager								Project Manager			
Project Manager								Project Manager			
Project Manager[50%], Technical Writ								Project Manager[50%], Technical Writer[50%]			
Technical Writer[50%],Business Anal								Technical Writer[50%],Business Analyst[25%],Devel			
Project Manager								Project Manager			
Business Analyst[25%],Developer[25%								Business Analyst[25%],Developer[25%],Technical Writer[50%]			
Project Manager								Project Manager			
Project Manager								Project Manager			
Technical Writer[50%],Developer[50%								Technical Writer[50%],Developer[50%],Business Proj			
Project Manager								Project Manager			
Developer[50%],Technical Writer[50%								Developer[50%],Technical Writer[50%],Business Project M			
Developer[50%],Technical Writer[50%								Developer[50%],Technical Writer[50%],Procurement			
Project Manager[25%],Business Proj								Project Manager[25%],Business Project Manager[50]			
Developer[50%],Technical Writer[25%								Developer[50%],Technical Writer[25%],Business Analyst[2			
Developer								Developer			

Project: Project Plan Date: Tue 10/18/11	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
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Resource Names						Jan 2, '11						
	T	W	T	F	S	S	M	T	W	T	F	
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
Developer								Developer				
												
Quality Assurance[75%], Technical W								Quality Assurance[75%], Technical Writer[25%]				
Quality Assurance[50%], Project Man								Quality Assurance[50%], Project Manager[25%], Technical				
Quality Assurance[75%], Technical W								Quality Assurance[75%], Technical Writer[25%]				
Business Project Manager								Business Project Manager				
Quality Assurance								Quality Assurance				
Developer[75%], Project Manager[25%								Developer[75%], Project Manager[25%]				
Project Manager								Project Manager				
Project Manager								Project Manager				
Project Manager								Project Manager				
												
Technical Writer								Technical Writer				
Business Project Manager								Business Project Manager				
Technical Writer[50%], Infrastructure[								Technical Writer[50%], Infrastructure[50%]				
Technical Writer								Technical Writer				
Business Project Manager								Business Project Manager				
Infrastructure[25%], Technical Writer[								Infrastructure[25%], Technical Writer[75%]				
Project Manager								Project Manager				

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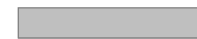
Task



Milestone



External Tasks



Split



Summary



External Milestone



Progress



Project Summary

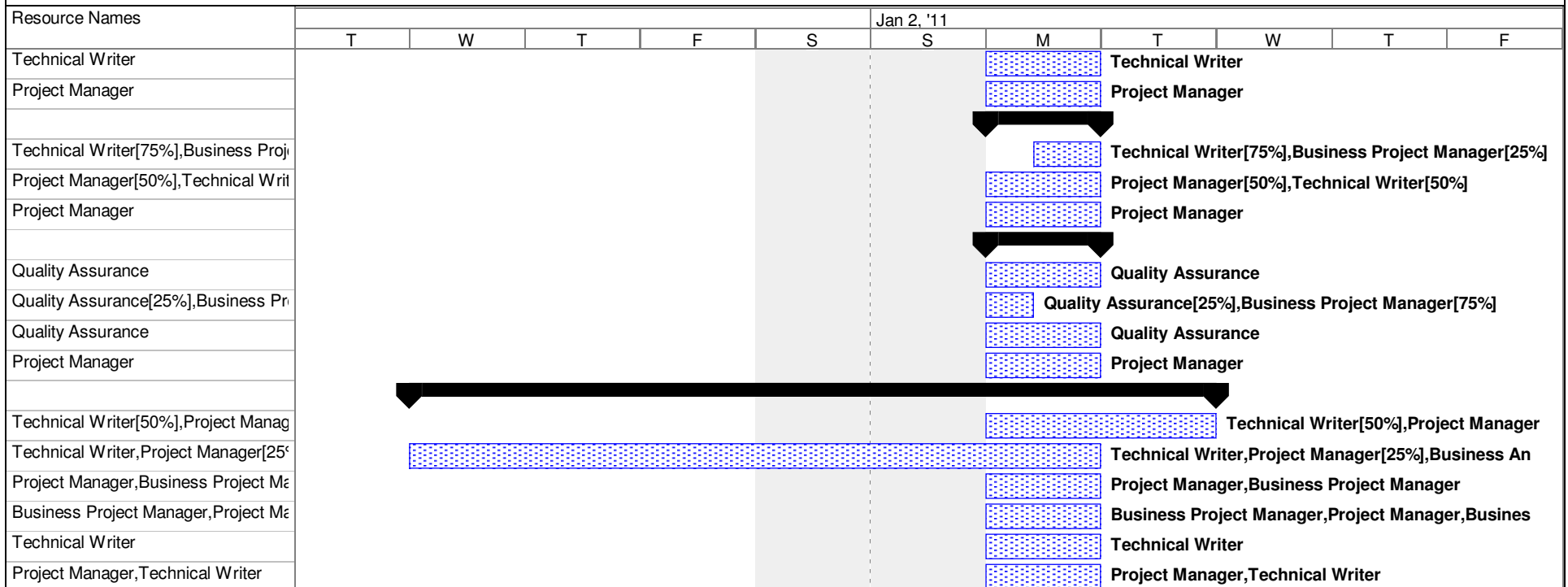


Deadline



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